Attn: Hon. Secretary

 Hong Kong Trustees’ Association Limited

 PO Box 8493

 GPO

 Hong Kong

Date:

Dear Sir,

**HONG KONG TRUSTEES’ ASSOCIATION LIMITED**

**ANNUAL GENERAL MEETING ON THURSDAY, 8TH DECEMBER 2016, AT THE OFFICE OF KPMG, 8/F PRINCE’S BUILDING, 10 CHATER ROAD, CENTRAL, HONG KONG AT 12:00 NOON**

[ ] I shall be able to attend the Annual General Meeting

[ ] I shall be unable to attend the Annual General Meeting

Yours sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name Name of representative(s) (block capitals)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Name of signatory (block capitals)

**Hong Kong Trustees’ Association Limited**

**PO Box 8493**

**GPO**

**Hong Kong**

**Tel: 2551 8696**

**Email address:** queries@hktrustees.com

**Website address:** www.hktrustees.com

**HONG KONG TRUSTEES’ ASSOCIATION LIMITED**

**ANNUAL GENERAL MEETING 2016**

**EXECUTIVE COMMITTEE ELECTION**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

representing a Member of the above-named Association, hereby declare my willingness to be \*elected/re-elected as a Member of the Executive Committee.

Dated this ……… day of …………………… 2016.

For and on behalf of

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signed by:

\* please delete as appropriate

**Hong Kong Trustees’ Association Limited**

**PO Box 8493**

**GPO**

**Hong Kong**

**Tel: 2551 8696**

**Email address:** queries@hktrustees.com

**Website address:** www.hktrustees.com

**HONG KONG TRUSTEES’ ASSOCIATION LIMITED**

**ANNUAL GENERAL MEETING 2016**

**PROXY FORM**

I/we, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

being a Member of the above-named Association, hereby appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as my/our proxy to attend and vote for me/us and on my/our

behalf at the Annual General Meeting of the Association, to be held on Thursday, 8th December 2016 at 12:00 noon and at any adjournment thereof.

Signed this ………… day of ………………….. 2016.

 For and on behalf of

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signed by:

Please indicate in the spaces below how you wish your votes to be cast. If this form is returned without any indication as to how the proxy shall vote, he/she will exercise his/her discretion as to how he/she votes or whether he/she abstains from voting.

Resolution 1. To receive and consider the Audited Financial

 Statements for the year ended 30 June 2016,

 together with the enclosed Reports of the Executive

 Committee and the Auditors. \* For / Against

Resolution 2. To elect the Executive Committee. \* For / Against

Resolution 3. To appoint the Auditors and authorise the

 Executive Committee to fix their remuneration. \* For / Against

Resolution 4. To adopt new Articles of Association. \* For / Against

Resolution 5. To note the Membership fee increment for the year 2017. N/A\_\_\_\_\_

\* please delete as appropriate