



香港信託人公會  
Hong Kong Trustees' Association

## **Hong Kong Trustees Association – Website Job Posting**

### **Information of Applicant**

1. Name of company: \_\_\_\_\_
2. HKTA Corporate Membership No: \_\_\_\_\_
3. Name of contact person: \_\_\_\_\_; Tel: \_\_\_\_\_;  
Email : \_\_\_\_\_
4. Company website: \_\_\_\_\_

### **Information of Job Posting:**

1. Job Title: \_\_\_\_\_
2. Job Description and Eligibility Requirements (*in not more than 500 words and please attach separate pages*)

### **Declaration**

We agree to comply with the following :

- A. Any job advertisement content shall not contain any inappropriate and non-recruitment-related materials.
- B. An administrative charge of HK\$500 per job posting will be levied by HKTA. Each job posting will be posted onto the HKTA website for no less than 30 consecutive calendar days upon approval by HKTA. Each corporate member will be entitled to maximum five job posting per calendar year (from January to December). The administrative fee will be non-refundable once the job opening is posted on the HKTA website.
- C. HKTA reserves the right not to approve the job posting and the administrative charge will then be refunded. HKTA also reserves the right to, without giving prior notice or reason and without taking liabilities of any sorts, modify, suspend, withdraw or cease to make available all or part of the service from the HKTA website.
- D. Upon cessation of a job posting, the advertisement will be deleted from the HKTA website for good and any related data or contents will not be used for any other purpose.
- E. All advertisement information provided to HKTA must be genuine, complete, accurate, non-discriminatory and not misleading in any manner and shall be in compliance with all applicable laws and regulations, including not infringing or violating any intellectual property.

**Payment** (please tick as appropriate)

☐ HK\$500 (per job posting)

**Payment method** (please tick as appropriate)

- ☐ Cheque payment (made payable to “HK TRUSTEES’ ASSOCIATION LTD”) is attached and sent to **HKTA, Room 1103, 11/F., V Heun Building, 138 Queen’s Road Central, HK**
- ☐ By bank transfer (**Standard Chartered Bank A/C No.: 447-0-024582-3**). Please email the bank receipt (indicate the company name and corporate membership number) to [carmenwong@hktrustees.com](mailto:carmenwong@hktrustees.com)

**Signature:** \_\_\_\_\_

**Full name:** \_\_\_\_\_; **Job Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_