

Attn: Hon. Secretary
Hong Kong Trustees' Association Limited
Room 1103, 11/F, V Heun Building
138 Queen's Road Central
Hong Kong

Date:

Dear Sir,

**HONG KONG TRUSTEES' ASSOCIATION LIMITED
ANNUAL GENERAL MEETING ON THURSDAY, 9TH JANUARY 2020, AT THE
OFFICE OF DECONS, 5TH FLOOR, ALEXANDRA HOUSE, 18 CHATER ROAD,
CENTRAL, HONG KONG AT 12:30 P.M.**

☐ I shall be able to attend the Annual General Meeting

☐ I shall be unable to attend the Annual General Meeting

Yours sincerely,

Company Name

Name of representative(s) (block capitals)

Signature

Name of signatory (block capitals)

Hong Kong Trustees' Association Limited
Room 1103, 11/F, V Heun Building
138 Queen's Road Central
Hong Kong

Tel: 3703 5170

Email address: queries@hktrustees.com

Website address: www.hktrustees.com

HONG KONG TRUSTEES' ASSOCIATION LIMITED

ANNUAL GENERAL MEETING

EXECUTIVE COMMITTEE ELECTION

I _____

representing a Member of the above-named Association, hereby declare my willingness to be
*elected/re-elected as a Member of the Executive Committee.

Dated this day of

For and on behalf of

Signed by:

* please delete as appropriate

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HONG KONG TRUSTEES' ASSOCIATION LIMITED

ANNUAL GENERAL MEETING

PROXY FORM

I/we, _____

of _____

being a Member of the above-named Association, hereby appoint _____

_____ of _____

_____ as my/our proxy to attend and vote for me/us and on my/our

behalf at the Annual General Meeting of the Association, to be held on Thursday, 9 January 2020 at 12:30 p.m. and at any adjournment thereof.

Signed this day of

For and on behalf of

Signed by:

Please indicate in the spaces below how you wish your votes to be cast. If this form is returned without any indication as to how the proxy shall vote, he/she will exercise his/her discretion as to how he/she votes or whether he/she abstains from voting.

- | | | |
|---------------|---|------------------------|
| Resolution 1. | To receive and consider the Audited Financial Statements for the year ended 30 June 2019, together with the enclosed Reports of the Executive Committee and the Auditors. | <u>* For / Against</u> |
| Resolution 2. | To elect the Executive Committee Members. | <u>* For / Against</u> |
| Resolution 3. | To appoint the Auditors and authorise the Executive Committee to fix their remuneration. | <u>* For / Against</u> |
| Resolution 4. | To adopt new Articles of Association. | <u>* For / Against</u> |
| Resolution 5. | To note the Membership fee increment for the year 2020. | <u>N/A</u> |

* please delete as appropriate