

Attn: Hon. Secretary  
Hong Kong Trustees' Association Limited  
Room 1103, 11/F, V Heun Building  
138 Queen's Road Central  
Hong Kong

Date:

Dear Sir,

**HONG KONG TRUSTEES' ASSOCIATION LIMITED  
ANNUAL GENERAL MEETING ON MONDAY, 9<sup>TH</sup> DECEMBER 2019, AT THE  
OFFICE OF BBH, 13/F, MAN YEE BUILDING, 68 DES VOEUX ROAD CENTRAL,  
HONG KONG AT 10:00 A.M.**

I shall be able to attend the Annual General Meeting

I shall be unable to attend the Annual General Meeting

Yours sincerely,

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name of representative(s) (block capitals)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of signatory (block capitals)

**Hong Kong Trustees' Association Limited  
Room 1103, 11/F, V Heun Building  
138 Queen's Road Central  
Hong Kong**

**Tel: 3703 5170**

**Email address: [queries@hktrustees.com](mailto:queries@hktrustees.com)**

**Website address: [www.hktrustees.com](http://www.hktrustees.com)**

**HONG KONG TRUSTEES' ASSOCIATION LIMITED**

**ANNUAL GENERAL MEETING 2019**

**EXECUTIVE COMMITTEE ELECTION**

I \_\_\_\_\_  
\_\_\_\_\_

representing a Member of the above-named Association, hereby declare my willingness to be  
\*elected/re-elected as a Member of the Executive Committee.

Dated this ..... day of ..... 2019.

For and on behalf of

\_\_\_\_\_  
Signed by:

\* please delete as appropriate

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**HONG KONG TRUSTEES' ASSOCIATION LIMITED**

**ANNUAL GENERAL MEETING 2019**

**PROXY FORM**

I/we, \_\_\_\_\_

of \_\_\_\_\_

being a Member of the above-named Association, hereby appoint \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_ as my/our proxy to attend and vote for me/us and on my/our

behalf at the Annual General Meeting of the Association, to be held on Monday, 9<sup>th</sup> December 2019 at 10:00 a.m. and at any adjournment thereof.

Signed this ..... day of ..... 2019.

For and on behalf of

\_\_\_\_\_  
Signed by:

Please indicate in the spaces below how you wish your votes to be cast. If this form is returned without any indication as to how the proxy shall vote, he/she will exercise his/her discretion as to how he/she votes or whether he/she abstains from voting.

- |               |   |                        |
|---------------|---|------------------------|
| Resolution 1. | To receive and consider the Audited Financial Statements for the year ended 30 June 2019, together with the enclosed Reports of the Executive Committee and the Auditors. | <u>* For / Against</u> |
| Resolution 2. | To elect the Executive Committee Members.   | <u>* For / Against</u> |
| Resolution 3. | To appoint the Auditors and authorise the Executive Committee to fix their remuneration.  | <u>* For / Against</u> |
| Resolution 4. | To adopt new Articles of Association.   | <u>* For / Against</u> |
| Resolution 5. | To note the Membership fee increment for the year 2020.   | <u>N/A</u>             |

\* please delete as appropriate